

# Audit and Standards Committee

# Agenda

21<sup>st</sup> September 2009

The Audit and Standards Committee will meet at the **SHIRE HALL, WARWICK** on **21<sup>st</sup> September 2009 at 10:00 a.m.**

The agenda will be: -

## 1. General

(1) **Apologies for absence**

(2) **Members' Disclosures of Personal and Prejudicial Interests**

Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest the Member must withdraw from the room unless one of the exceptions applies.

(3) **Minutes of the Audit and Standards Committee meeting held on 25<sup>th</sup> May 2009 and matters arising.**

## STANDARDS ITEMS

### 2. **Standards Board for England – Bulletins No. 44 and 45**

Report of the Strategic Director Customers, Workforce and Governance.

This report encloses the latest issues of the Standards Board Bulletins No. 44 and 45

#### **Recommendation**

That the Committee notes the latest Standards Board Bulletins

For further information please contact Jane Pollard, Democratic Services Manager Tel: 01926 412565 janepollard@warwickshire.gov.uk.

### **3. The Standards Committees (Further Provisions) Regulations 2009**

Report of the Strategic Director Customers, Workforce and Governance

The report advises members of the changes brought about by the above regulations. These give powers to the Standards Board to suspend the functions of a Standards Committee and enable relevant authorities to establish joint standards committees. They also establish new arrangements for granting dispensations to members and co-opted members to participate in business notwithstanding the existence of an interest under the Code of Conduct.

#### **Recommendation**

1. That the Committee considers the new arrangements under the Standards Committees (Further Provisions) Regulations 2009.
2. Adopts the guidance of the Standards Board as the basic framework for making decisions on requests for dispensations and considers whether it wishes to add any other criteria.

For further information please contact Jane Pollard, Democratic Services Manager Tel: 01926 412565 janepollard@warwickshire.gov.uk

## **AUDIT ITEMS**

### **4. Update on Case Recording**

Report of the Strategic Director Adult Health and Community Services

This report updates the Committee on the Quarterly Case File Audit together with more detailed commentary as requested by Audit & Standards Committee 28th May 2009.

#### **Recommendation**

That the Committee consider and comment on progress made in the auditing of case file records, and consider and comment on the role of the Quality Assurance Officers in case file audit.

For further information please contact Diana King Performance Improvement Manager Adult Health and Community Services Tel 01926 736430 email dianaking@warwickshire.gov.uk

### **5. External Auditors Annual Governance Report 2008/09**

Report of the Chief Executive

The report presents a report from the Audit Commission outlining matters arising from the audit of the 2008/2009 accounts.

**Recommendation**

That Members of the Committee note the report and make any comments

For further information please contact Andrew Lovegrove Tel 01926 476811 Email [andrewlovegrove@warwickshire.gov.uk](mailto:andrewlovegrove@warwickshire.gov.uk)

**6. Audit and Standards Work Programme**

Report of the Strategic Director Performance and Development.

This report encloses the latest work programme for the Committee

**Recommendation**

That the Committee consider the latest work programme for the Committee

For further information please contact John Wright, Committee Manager, Tel: 01926 412320 e-mail [johnwright@warwickshire.gov.uk](mailto:johnwright@warwickshire.gov.uk).

**7. Any Other Business**

Which the Chair decides is urgent.

**8. Future Meeting Dates**

To note future meeting dates to be held in Shire Hall at 10:00 a.m. as follows -  
23 November 2009  
22 February 2010

Jim Graham  
Chief Executive

Shire Hall,  
Warwick  
September 2009

## **Membership**

Councillors Sarah Boad, Clare Hopkinson, Les Caborn, Tim Naylor, Helen Walton, Bob Stevens and John Vereker CBE.

Independent Members: John Bridgeman CBE, (Chair), Rob Jeanes, Mark Magowan and Bob Meacham OBE

If you have any questions about this agenda please contact John Wright, Committee Manager, Member Services, Performance and Development Directorate, Tel. 01926 412320 or e-mail [johnwright@warwickshire.gov.uk](mailto:johnwright@warwickshire.gov.uk)